



# Enabling PreLAS Online Content (in an existing configuration)



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If the INSIGHT test client is already installed, NO uninstall/reinstall is needed however your IT will need to enable the PreLAS Online content in Central Office Services

1. Click on MY APPLICATIONS >> Central Office Services:

The screenshot shows the 'MY APPLICATIONS' dropdown menu in the DRC INSIGHT LAS LINKS interface. The menu is organized into several sections:

- PARTICIPANT PREPARATION**
  - Student Management
  - Student Group Management
  - Test Administrator Management
  - User Management
- TEST PREPARATION**
  - Test Management
- POST-TEST ACTIONS**
  - Student Management
- SCORING AND REPORTING**
  - Educator Scoring
  - Report Delivery
  - Interactive Reports
- GENERAL INFORMATION**
  - General Information
- TECHNOLOGY SETUP**
  - Central Office Services (highlighted with a red box)
- OTHER LINKS**
  - Professional Learning
  - License Dashboard



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## 2. Click on the Configuration hyperlink:

The screenshot displays the DRC INSIGHT LAS LINKS configuration interface. The top navigation bar includes 'DRC INSIGHT LAS LINKS' and 'CENTRAL OFFICE SERVICES'. Below the navigation, there are filters for 'Testing Program: LAS Links' and 'Site: lsd - 100', along with 'Change Site' and 'Clear' buttons. A '+ Add Configuration' button is also present.

The main content area is divided into three sections:

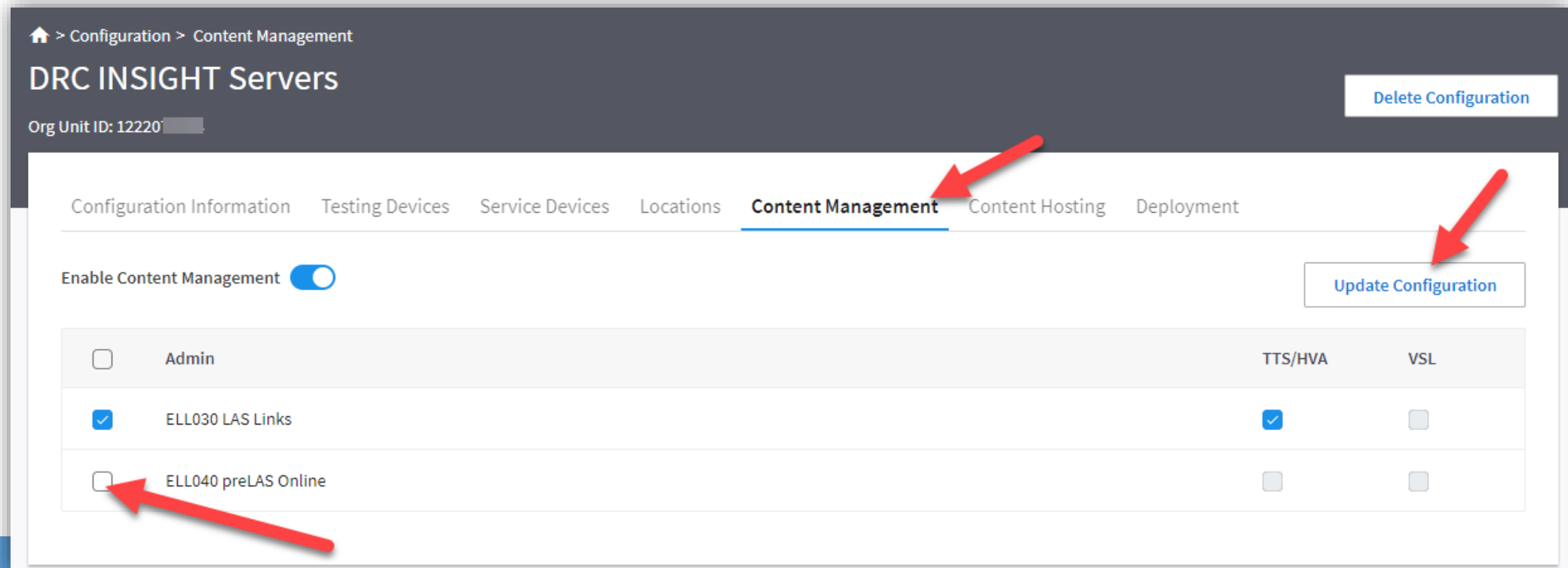
- COS Configurations:** A bar chart showing the status of configurations: Functional (100%), Unable to Find (0%), Processing Content (0%), Content Outdated (0%), and COS-SD Version Outdated (0%).
- COS Service Devices:** A bar chart showing the status of service devices: Functional (100%), Unable to Find (0%), Processing Content (0%), Content Outdated (0%), and COS-SD Version Outdated (0%).
- Testing Devices:** A bar chart showing the status of testing devices: Recently Active (20%) and Idle for 31+ days (80%).

At the bottom, there is a search and filter section with 'Config Status: All' and a search bar. Below this is a table of configurations:

| COS Configuration Name                                    | Org Unit ID | Status     | COS Service Devices / Last CheckIn | Testing Devices | COS Locations |
|---|-------------|------------|------------------------------------|-----------------|---------------|
| DRC INSIGHT Servers <a href="#">CM</a> <a href="#">CH</a> | 122207      | FUNCTIONAL | 2 9/25/20 9:26 AM                  | 19996           | 1             |

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3. Click on the Content Management tab
4. Check the ELL040 PreLAS Online box
5. Click Update Configuration
  - Note: PreLAS Online does not include TTS/HVA nor VSL so you will not be able to click those boxes



The screenshot shows the 'DRC INSIGHT Servers' configuration page. The breadcrumb trail is 'Configuration > Content Management'. The page title is 'DRC INSIGHT Servers' and the Org Unit ID is '12220'. There are three tabs: 'Content Management' (selected), 'Content Hosting', and 'Deployment'. A 'Delete Configuration' button is in the top right. Below the tabs, there is a section 'Enable Content Management' with a toggle switch that is turned on. To the right of this section is an 'Update Configuration' button. Below this is a table with three columns: a checkbox, the name of the content type, 'TTS/HVA', and 'VSL'. The table contains three rows: 'Admin' (checkbox unchecked, TTS/HVA and VSL unchecked), 'ELL030 LAS Links' (checkbox checked, TTS/HVA checked, VSL unchecked), and 'ELL040 preLAS Online' (checkbox unchecked, TTS/HVA and VSL unchecked). Three red arrows point to the 'Content Management' tab, the 'Update Configuration' button, and the 'ELL040 preLAS Online' checkbox.

| <input type="checkbox"/>            |                      | TTS/HVA                             | VSL                      |
|-------------------------------------|----------------------|-------------------------------------|--------------------------|
| <input checked="" type="checkbox"/> | ELL030 LAS Links     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/>            | ELL040 preLAS Online | <input type="checkbox"/>            | <input type="checkbox"/> |



## DRC Customer Service – Texas

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